



OFFICE OF THE PRINCIPAL

KHARUPETIA COLLEGE

P.O. KHARUPETIA, PIN- 784115

DIST. DARRANG (ASSAM)

Website : www.kharupetiacollege.orge-mail: kharupetiacollege@gmail.com

Accredited with 'B' Grade by NAAC

Memo No. : KC/2018

Date:

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D

Principal

Short Notice inviting tender/quotation **NO. KC/2018/RUSA/203/ 121 dated 05/09/18**

Sealed tenders/quotations affixing court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are hereby invited from eligible registered APWD contractors for executing the under mentioned renovation/ repair works at Kharupetia College under RUSA grants. The tenders/quotations will be received upto 1.00 p.m. of 8th Sep,2018 at the office of the undersigned and will be opened at 2.00 p.m. on the same day. For further details, interested parties may visit the college website at www.kharupetiacollege.org.

Sl No.	Name of work	Estimated Amount (In Rupees)
1	Renovation/ repair works at Kharupetia College- Providing tiles flooring to existing college building (Phase I)	10,00,000.00
2	Renovation/ repair works at Kharupetia College - Providing tiles flooring to existing college building and repair to students toilets(Phase II)	9,99,300.00
3	Construction of Campus Drain, etc. (Phase III)	9,99,500.00

(Dr. B.C. Hazarika)
Principal
Kharupetia College

TERMS AND CONDITIONS OF TENDER

1. Bid Security/Tender Cost:

- 1.1 Cost of Bid document of Rs. 1000/- (One thousand) only in the form of Demand Draft drawn in favour of the Principal, Kharupetia College, Kharupetia, Darrang (Assam) has to be submitted along with the technical bid.
- 1.2 Bid Security @ 2 of Bid value for general category and 1% for SC/ST/OBC category in the form of TDR/FDR drawn in favour of the Principal, Kharupetia College, Kharupetia, Darrang (Assam) has to be submitted along with the technical bid.

2. Scope of Bid

- 2.1 The Principal, Kharupetia College, Kharupetia, Darrang (Assam), invites bids for the work “Proposed renovation/upgradation works at Kharupetia College under RUSA grants”
- 2.2 The successful bidder will be expected to complete the works by the intended completion date specified in the Work order..

3. Source of Funds

- 3.1 The fund for the work will be provided under RUSA.
- 3.4 All expenditures for the work will be made through the PFMS only.

4. Qualification of the Bidder

- 4.1 The bidder must be a registered APWD contractor.
- 4.2 Bidder must have completed at least one similar work of value not less than 50% of the present bid value.
- 4.4 All bidders shall include the following information and documents with their bids.
 - i) Total monetary value of construction work performed during each of the last five years.
 - ii) Experience of works done for each of the last five years, and details of works underway or contractually committed, and clients who may be contacted for further information on those contracts.
 - iii) Reports on the financial standing of the Bidder, such as profit and loss statements/ Balance sheets (upto Financial Year 2017-18)
 - iv) Upto date Income tax Return(upto Financial Year 2017-18)
 - v) PAN Card
 - vi) GST Registration Certificate
 - vii) Undertaking that the bidder will be able to invest a minimum cash of 50 % of contract value of work, during implementation of the work.

5. One Bid per Bidder

Each bidder shall submit only one bid for the work. A bidder who submits or participants in more than one Bid will cause all the proposals with the Bidder’s participation to be disqualified.

6. SUBMISSION OF TENDER

- (a) The General Conditions of Contract for APWD Works shall be the guiding principles for this work. The Govt. of Assam, PWD notification no. RBPC85/2017/25 dated 12th July, 2012 shall be applicable in while considering the rates quoted by bidders.
- (b) The College reserves the right to alter, modify any Tender Conditions, technical specifications etc., before tender opening and may seek fresh quotation depending upon necessity, and may even withdraw/ cancel the tender, without assigning any reason what so ever.
- (c) The hardcopy of the technical documents and the Fees along with the rates quoted in BOQ has to be submitted in sealed envelope super scribed as “Tender No.....
Dated :..... DUE FOR OPENING ON FOR THE WORK
..... “The full name, Postal address, telegraphic address and telephone No. of the tenderer shall be written at the bottom left corner of the sealed envelope.

7. COMPLETION TIME

The Tenderer shall complete the work within the period indicated in the Notice Inviting Tender/Work order.

8. EARNEST MONEY DEPOSIT

- 9. The tender must be accompanied by the Earnest Money Deposit pledged in favour of **KHARUPETIA College, KHARUPETIA**, in the form of FDR/Call Deposit as indicated in the Notice Inviting Tender. If the tenderer after submitting his tender resigns from his offer or modify the Terms and Conditions thereof in a manner not acceptable to the College, the Earnest Money will be forfeited. Tenders not accompanied by the earnest money deposit will not be considered and will be summarily rejected.
- 10. Should the successful bidder fail or refuse to duly sign the contract within the period fixed by the College or fail/refuse to commence the work within the stipulated time, the Earnest Money shall be forfeited without prejudice to his being liable for any further loss or damage incurred in consequence by the College.

11. LOWEST TENDER NOT NECESSARILY TO BE ACCEPTED

The College does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.

12. TENDER EVALUATION

The Tenders received and accepted will be evaluated to ascertain the best and lowest workable tender in the interest of the College, for the complete work covered under the technical specifications and documents.

13. SIGNING OF CONTRACT AGREEMENT

On the tender being accepted by the College, a formal contract shall be signed and executed by and between the college and the successful bidder.

14. TERMS OF PAYMENT

- i) Subject to necessary deduction, all payments to contractor for the work would be made by PFMS in favour of the contractor on **satisfactory completion report and**

signing of the computerized Measurement Book & bill by Site (i/c) of the proposed work and Engineer without which payment will not be released. The Computerized measurement sheet must be submitted by the concerned contractor of the work for verification by the site i/c and Engineer before finalization of payment of bill.

15. SECURITY DEPOSIT

10% Security Deposit will be retained by the College from the bill value, which shall be released after one year from the date of completion of the work. During this defect liability period, any defect(s) in the work done shall be rectified by the Contractor at his/her own cost and expenses, failing which recovery shall be done from the security deposit in part or full as the case may be.

16. RELEASE OF SECURITY DEPOSIT

Release of the security deposit will be done after 12 months of final acceptance of the work by the KHARUPETIA College, KHARUPETIA.

17. SUB CONTRACTING OF THE WORK

The Contractor is not permitted to assign or transfer his/ their obligation or benefit under the contract either in full or in part to other individuals/ firms / agencies.

ANNEXURE – 1
CHECK LIST

- | | | |
|----|--|------------------|
| 1. | Proformaa for submission of Tender | : Proforma – I |
| 2. | Proforma of details of Contractor’s Registration | : Proforma – II |
| 3. | Proforma of Similar works executed during the last 5 years | : Proforma – III |
| 4. | Proforma of list of on-going works | : Proforma – IV |

**PROFORMA - I
(PROFORMA FOR SUBMISSION OF TENDER)**

**To
The Principal**

KHARUPETIA COLLEGE, KHARUPETIA, DARRANG, ASSAM

**Subject: Proposed renovation/upgradation works at Kharupetia College
under RUSA grant**

Having carefully examined and read the Notice Inviting Tender, Tender documents and all other documents attached regarding Tender No..... dated.....I/We hereby tender for the execution of the work specified for KHARUPETIA College, KHARUPEIA in the documents as per the conditions mentioned therein.

I/We enclose herewith Earnest Money Deposit of in the formfrom.....(name of bank) in favour of KHARUPETIA College, KHARUPETIA.

I/We certify that we have carefully read each and every condition and Technical specifications given in this Tender Documents and understood the same, and I/ We confirm our acceptance of the same.

I/We hereby undertake not to withdraw from this Tender, during this period of **execution of the work**. However, if I/ we withdraw it, the College shall have right to invoke the Earnest Money without reference to me/us.

Should this Tender be accepted by the College I/we hereby agree to abide by and fulfill all terms and conditions of Tender Documents.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/ confidential documents and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the College.

Signature of tenderer: -----

PROFORMA – II

DETAILS OF CONTRACTOR'S REGISTRATION

1. Name of the agency / Contractor :

2. Name of the department issued :

Contractor's registration

3. Registration No. :

4. Class of registration :

5. Category of registration :

6. Tender limit :

7. Validity period :

Copy of Registration certificate to be enclosed

Signature of agency / contractor

PROFORMA – III

(List of works executed during the last 5 years)

Sl No.	Name of work with brief particulars thereof	Date of commencement	Date of completion as per work order	Actual date of completion	Contract Amount (Rs.)	Name of client of the contract with his complete address Phone no

Add extra sheet if required

Signature of the Contractor

Note: Original or self-attested copies of work order & completion certificates from clients shall be attached.

PROFORMA – IV

(LIST OF ONGOING WORKS)

Sl No.	Name of work with brief particulars thereof	Date of commencement	Date of completion as per work order	Contract Amount (Rs.)	Name of client, contract with his complete address Phone no

Add extra sheet if required

Signature of the Contractor

Seal of the Contractor

Note: Original or self-attested copies of work order & completion certificates from clients shall be attached.

LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE BID:

1. Contractor's valid Registration Certificate.
2. PAN CARD.
3. VAT and GST Registration Certificate (Up to date).
4. Profit & Loss Account/ Balance sheet for the last 5 (five) years
5. Upto date Income Tax Returns for 5 Years.
6. Work experience Certificate
7. E.M.D. for relevant amount.

NOTE:

1. All other terms and conditions will be as per APWD Standard Bidding documents and guidelines laid down by RUSA (Assam) for the work.
2. All rights for accepting or rejecting any tender are reserved by the Principal, Kharupetia College, Kharupetia, Darrang (Assam), without assigning any reason thereof.

Sd/-

Principal
Kharupetia College
Kharupetia, Darrang (Assam)